



KITTITAS COUNTY

DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

TO: All Staff
FROM: Public Works Plan Review Team
DATE: July 8, 2026- SURVEY JULY 20, 2026
SUBJECT: BL-26-00009 Helveston

ACCESS	1. An approved access permit shall be required from the Kittitas County Department of Public Works prior to creating any new driveway access or altering existing access. 2. Maintenance of driveway approaches shall be the responsibility of the owner whose property they serve. The County will not maintain accesses. 3. Any further subdivision or lots to be served by proposed access may result in further access requirements. See Kittitas County Road Standards. In addition to the above-mentioned conditions, all applicable Kittitas County Road Standards apply to this proposal. Access is not guaranteed to any existing or created parcel on this application. (RC)
ENGINEERING	Except as exempted in KCC 14.05.060, no grading or filling upon a site involving more than one hundred (100) cubic yards shall be performed without a grading permit from the County Engineer or Public Works designee (KCC 14.05.050). An application for grading in excess of five hundred (500) cubic yards shall be accompanied by an engineered grading plan (KCC 14.05.080). (CBP)
SURVEY	As the application does not contain a survey map, comments are herein reserved until final submittal. (KH) UPDATE 07/21/2026 1. Please identify offset distance between adjusted boundary and existing face of garage. 2. If the garage eaves present an aerial trespass, please note on the face of the survey. 3. Please identify Sunlight Drive as being a country right of way. OF NOTE (not a requirement for approval) 4. The building outline for the house on Lot H does not appear to match aerial images from 2022, particularly along the south extents. The planner of record has deemed that correcting this is not a requirement. 5. There appears to be a structure located North of the House on Lot H per

	aerial images, which may actually encroach onto the 10' setback. The planner of record has deemed that correcting this is not a requirement. (JT)
TRANSPORTATION CONCURRENCY	No Comment. (RC)
FLOOD	No comments. (SC)
WATER MITIGATION/ METERING	No comments. (SC)
AIRPORT	Project is not located withing Airport Overlay. (RC)

Please contact Kittitas County Public Works (509) 962-7523 with any questions.